

REGULAR BOARD MEETING

JANUARY 22, 2025

Meeting called to order at 9 A.M. by Supervisor Brock VanOss with the Pledge of Allegiance. Mike Carey gave the invocation.

Roll Call: George Minerick, Mike Carey, Brock VanOss, Rose Poynter and John Leutz all present.

Also in attendance were: Tammy Hendrickson, Russ Bauwens, George McCumber and Zach Hautala.

Public Comment: None

Board Comment: None

Agenda: Carey motioned to accept the agenda as presented which was seconded by Minerick with all members voting "aye".

December Minutes: Minerick motioned to accept as presented with Carey seconding and all members voting "aye".

Assessor's Report: Henderickson gave her report and presented a resolution (2025-1) for Poverty Exemption. This was discussed and Minerick motioned to accept the resolution which was seconded by VanOss. On a voice vote, all members voted "aye".

Clerk's Report: Leutz presented the Payables and Payroll for the month. This was discussed and Minerick motioned to accept as presented with Carey seconded. All members voted "aye". Leutz then went over the correspondence. A discussion was held on whether to send people to the MTA meeting on Solar Power. Carey motioned to send up to four people from the Planning Committee to the meeting. This was seconded by VanOss and all members voted "aye".

Treasury's Report: Poynter gave the report and answered Board questions.

Supervisor's Report: VanOss talked about the B.O.R. training. He then talked about the Blight issues and fees that can be charged. This was discussed and Carey motioned to charge \$500.00 until Feb. 1, 2025 Zand then \$500.00 per month to be reassessed March 1, 2025. This was for the two properties on Frank's Rd. This was seconded by VanOss and all members voted "aye".

Zoning Report: None

Web Report: Bauwens updated the Board on the web site.

Planning/Zoning Report: A meeting will be held on January 23, 2025. Also the Master Plan and working with GEI was discussed with no action needed.

Library Report: None

I.C.E.C.A. Report was given by Hautala.

Recreation Report: VanOss gave an update on the Recreation Committee and what they felt was needed at Dawson Lake. This was discussed and GEI will get quotes.

Hall Report: We are having trouble with a lock on the storage room. VanOss is looking at the problem.

Old or New Business: Poynter asked the question of monthly rental at Dawson Lake. This was discussed with no changes.

Public Comment: None

Board Comment: None

With no other business to discuss, Minerick motioned to adjourn with VanOss seconding. All members voted "aye".

Meeting adjourned at 10:29 A.M..

A handwritten signature in cursive script, appearing to read "John Leutz", is written over a horizontal line.

John Leutz, Township Clerk

MANSFIELD TOWNSHIP BUDGET MEETING

JANUARY 27, 2025

Meeting called to order by Supervisor Brock VanOss at 9:01 A.M. with the Pledge of Allegiance. Mike Carey gave the invocation.

Roll Call: George Minerick, Mike Carey, Brock VanOss, Rose Poynter and John Leutz were present.

It was decided to work on pay increases first. After a job by job discussion Minerick made the motion to accept the pay raises as discussed (see attachment 1). Carey seconded and on a voice vote, all members voted "aye".

The Revenue for the FY 2025 were discussed and the Board decided to keep it at the same level as FY 2024 for further evaluation.

The Board then went over line by line items of the Expenditures (see attachment 2).

With no other business to discuss, Carey motioned to adjourn which was seconded by Minerick and all members voted "aye".

Adjournment at 11:35 A.M..



John Leutz, Township Clerk

REGULAR BOARD MEETING

February 19, 2025

Meeting called to order at 9 A.M. by Supervisor Brock VanOss with the pledge of allegiance. The invocation was given by Penni McCumber.

Roll Call: George Minerick, Brock VanOss, Rose Poynter and John Leutz were present. Mike Carey was absent.

Also in attendance were Russ Bauwens, Barb Anderson, George and Penni McCumber, Robb Anderson, Jeff Tushoski, Gino Basanese, Tammy Henderickson, John Gilner and Zach Hautala.

Public Comment: None

Board Comment: VanOss talked about raffle for the Timberman Group, Minerick talked about the Quilts for Valor Group. No action needed.

Agenda: Minerick motioned to approve the Agenda as presented and was seconded by VanOss with all members present voting "aye".

Minutes: The January and Budget Meetings were introduced with Minerick motioned to accept them as presented with VanOss seconding and all members present voting "aye".

Assessor's Report: Henderickson gave her report. No action needed.

Clerk's Report: Leutz presented the Payables and Payroll. After discussion Minerick motioned to approve as presented with VanOss seconding and all members present voting "aye". Leutz then went over the correspondence. Leutz then talked about the upcoming fire contracts and waiting for Sagola and Republic to vote on these. The Sanitation Contract with Barb Anderson was then discussed. VanOss motioned to accept the contract with Minerick seconding and all members present voting "aye". Leutz then told the Board that the millage for Roads has now expired and the need to present a millage to the public was needed. This was discussed and Leutz motioned to have the election in August and to present two millage proposals. One for the continued amount and one for an increase. The wording of the millage was to stay the same. Minerick seconded the motion and all members present voted "aye".

Treasurer's Report: Poynter gave her report. This was discussed and that the bookkeeper would be here in March. The Board then discussed the CD's for Road and General Funds with no action taken.

Supervisor's Report: VanOss gave the report on Roads and misc.. The blight issues were discussed. John Gilner talked about problems with the ordinance and what needed to be done. After discussion it was decided that VanOss and Gilner would work on the problems and present their ideas to the Board at the next meeting. The missing and rusted Street Signs were discussed and tabled until the March meeting for more information.

Zoning Report: Leutz reported that Pam Minerick reported no items.

Web Report: Bauwens gave an update on the progress of the web site. Leutz brought up the problem of having the Hall address on the web site as people use it to send mail and there is no mail delivery at the Hall.

Planning/Zoning Report: Bauwens updated on the progress of the committee and the Master Plan. A zoom meeting with MTA on blight was discussed and VanOss authorized this for March for anyone to attend. A cost of \$90.00.

Library Report: None

I.C.E.C.A. Report: Hautala handed out the new Iron County Guide and went over the progress of the group.

Recreation Report: Robb Anderson reported on the DNR Grant and what was needed. This was discussed and was estimated for \$454,000 and would be a two year construction time. The need to decide on how much the Township would put in and how it would effect the possibility of getting the Grant was discussed. VanOss opened for Public Comment on the proposal. The only questions were on roads and speed limit. This was tabled until next month so the Board could study the proposal.

Hall Report: VanOss said he installed a WiFi Booster for the Hall.

Dawson Lake Report: Leutz asked the Board to consider making a Park Commission to actually run the camp grounds. After a discussion it was decided to study this for the future.

Old or New Business: Bauwens asked about the signs for the roads coming into the Township. VanOss updated the Board. Rose asked about the sign for the Hall. VanOss updated the Board on the problems and it would be the spring before we can proceed. Bauwens asked about the BOR training and VanOss reported it.

Public Comment: None

Board Comment: None

With no further business to discuss, Minerick motioned to adjourn and seconded by VanOss with all members present voting "aye". Meeting adjourned at 10:36 A.M..



John Leutz, Township Clerk

REGULAR BOARD MEETING

MARCH 19, 2025

Meeting called to order by Brock VanOss at 9 A.M. with the Pledge of Allegiance. Mike Carey gave the invocation.

Roll Call: George Minerick, Mike Carey, Brock VanOss, Rose Poynter and John Leutz all present.

Also present were: Russ Bauwens, Robb Anderson, George McCumber, Penni McCumber and Zach Hautala.

Public Comment: None

Board Comment: None

Agenda: VanOss asked to move the Recreation Report to be before the Budget Report. This was seconded by Minerick and all Board Members voted "aye".

The February Minutes were presented and Minerick made the motion to accept as presented which was seconded by VanOss and all members voted "aye".

Recreation Report: VanOss presented the Dawson Lake Improvements Grant Proposal. This was discussed with Robb Anderson. The main topic was the percentage of monies or labor Mansfield Township would provide. Carey made the motion to proceed with 30%. Minerick seconded the motion. Leutz then talked about the money that would take out of the Township. Anderson said the money would probably be over a period of time. On a Roll Call vote, all members voted "aye". This was presented in Resolution #2025-2.

Budget: The budget was discussed with Leutz asking to increase the Election Salaries to \$750.00, the Election Supplies to \$400.00, the Programming Fees to \$150.00 and Election Printing and Publishing to \$100.00 due to a needed election in August.

Public Comment: None

Board Comment: Carey would like to have a Budget Meeting again in May. Minerick made the motion to approve the Budget with amendments and was seconded by VanOss and on a Roll Call vote, all members voted "aye".

Assessor Report: VanOss and Bauwens reported on the BOR meetings.

Clerk's Report: Payables and Payroll were introduced and discussed. Minerick made the motion to approve as presented which was seconded by Leutz with all members voting "aye". Leutz then went over the correspondence with no actions needed. The fire agreement with Sagola was discussed and Minerick made the motion to approve with VanOss seconding. All members voted "aye". Leutz then asked if the Board needed to look into a resolution or ordinance to charge a fee to Township members if

fire departments are called. This was discussed but no action taken and the Board will take under advisement. Leutz then introduced Resolution #2025-3, to keep Mouw & Celeslo as out law firm. This was seconded by Carey with all members voting "aye". Leutz introduced Resolution #2025-4 to keep Anderson, Tackman as out bookkeepers. Minerick seconded and all members voted "aye". Leutz introduced Resolution #2025-5 to keep Board Meetings at 9 A.M.. Minerick seconded and all members voted "aye". Leutz introduced Resolution #2025-6 to keep Co-Vantage in Crystal Falls as the Township depository. Minerick seconded with all members voting "aye". Leutz introduced Resolution #2025-7 to appoint Russ Bauwens, Gail Bauwens and Sharon Ganz to the Board of Review for a three year term. Leutz introduced Resolution #2025-8 to hold a Millage election in August. Minerick seconded and all members voted "aye". Leutz introduced Resolution #2025-9 for pay raises for the Township Board. Minerick supported and all members voted "aye". Minerick made a motion to raise all pay for people working for the Township to at least the new minimum rate of at least \$15.00 per hour. Leutz seconded and all members voted "aye". The contracts for Guardian were discussed. Leutz motioned to accept the contract for pest control of the Hall for \$600.00 for the year. Minerick seconded and all members voted "aye". After discussion it was decided not to have Dawson Lake sprayed for ticks at this time.

Treasurer's Report: Poynter gave her report. This was discussed with no action needed.

Supervisor's Report: VanOss gave his report on the roads. He then talked on the expo coming up and if anyone was interested in going. No one was. He then reported nothing new on blight problems. Leutz then reported that he had received a blight ordinance request from Charles Hegeman which he sent. Road signs were then discussed and it was decided to wait for warmer weather.

Zoning Report: VanOss read Pam Minerick's report.

Web Report: Bauwen gave his report on the progress of the web site.

Planning Committee Report: Bauwen reported on the training that the committee went through.

Library Report: Leutz reported on the letter from Judy Paul resigning from the Library board. No action needed at this time. We will put the opening on the web site.

I.C.E.C.A. Report: Hautala reported on the progress and what is happening in Iron County with the organization.

Dawson Lake Report: VanOss reported nothing going on but we will plan on opening the park on May 1, 2025 unless the weather warms up and then move it up to April 15, 2025.

Hall Report: None

Old/New Business: VanOss presented the final bill from GEI which had already been approved at a previous meeting.

Public Comment: None

Board Comment: None

With no other business to discuss, VanOss made the motion to adjourn which was seconded by Minerick and all members voted "aye".

Meeting adjourned at 10:38 A.M..

John Leutz, Mansfield Township Clerk

REGULAR BOARD MEETING

APRIL 16, 2025

Meeting called to order by Supervisor Brock VanOss at 9 A.M. with the pledge of allegiance. Mike Carey gave the invocation.

Roll Call: Brock VanOss, Mike Carey, George Minerick, Rose Poynter and John Leutz all present.

Also in attendance were Tammy Hendrickson, Russ Bauwens, George McCumber, Penni McCumber, Jeff Tushoski, Pam Minerick and Zach Hautala.

Public Comment: Bauwens talked about problems with the Web site which was corrected. Pam Minerick asked about the Blight Ordinance and Officer. This was discussed and tabled until the next meeting to obtain more information. Pam Minerick then brought up Spring Cleaning in Sagola and this was discussed with Jeff Tushoski adding that the Township would benefit from one. After discussion, it was decided that due to cost consideration, VanOss would talk to Sagola and see if we could jointly do it.

Board Comment: None

Agenda: Minerick motioned to accept the Agenda and Carey seconded with all members voting "aye".

Budget: Carey talked about different items in the Budget for FY 2025-2026. These were discussed and a decision to table until the next meeting when more information could be gathered.

Assessor Report: Henderickson gave her report. It was brought up that the Web Site had a tab to allow Tax Payers to pay on line. This was discussed as we do not have a way to do this. Henderickson to investigate and come back to the Board on this issue.

Clerk's Report: Leutz went over Payables and Payroll and Minerick made the motion to accept as presented. Carey seconded and all members voted "aye". Leutz went over he correspondence and then presented the new yearly contract with the lawyers Mouw & Ceல்லlo. After discussion all Members voted "aye". Leutz then asked Hautala to talk about the yearly dues to I.C.E.C.A.. This was discussed by the members and Minerick motioned to accept the dues of \$780.00 for the year. Carey sounded and on a voice vote, all members voted "aye". Leutz motioned for a Resolution to allow the Supervisor, Clerk and Treasurer to allow them to spend up to \$250.00 on expenses without Board approval. After a discussion with the Board, VanOss seconded and all members on a voice vote voted "aye". Leutz then motioned for a Resolution to allow the Supervisor to be able to award no bid contract up to \$2,000.00 for emergency repairs. This was discussed and Minerick seconded and all members on a voice vote voted "aye". Leutz brought up the upcoming road millage vote in August. This was discussed and due to the higher cost of road repair, Minerick motioned to increase the requested increase in the millage request for Mansfield Township be raised to 1 Mill. VanOss seconded and on a voice vote, all members voted "aye". VanOss will contact the lawyers to change the request.

Treasurer's Report: Poynter gave her report which the Board discussed with no action needed.

Supervisor's Report: VanOss talked about the roads, ordinances and sign. No action was needed.

Zoning Report: Minerick reported on her work.

Web Report: Bauwens gave his report.

Planning/Zoning Report: Bauwens reported on the progress of the committee.

Library Report: None

I.C.E.C.A. Report: Hautala reported on the progress of the organization.

Recreation Report: VanOss updated the Board on the grant request.

Hall Report: VanOss talked about the damage to the Hall from the storm. He will seek a contractor for the repairs.

Dawson Lake Report: The Park will open on May 1, 2025, and VanOss will get a water sample.

Old/New Business: VanOss talked about the Forest Public Meeting scheduled for June 13, 2025, and motioned that he would like to use the Hall and since it was for the public at no charge. Minerick seconded the motion and all members voted "aye".

Public Comment: None

Board Comment: Carey told the Board that he might not be able to attend the next meeting.

With no other business to discuss, VanOss motioned to adjourn with Minerick seconded and all members voting "aye". The meeting adjourned at 10:37 A.M..

John Leutz, Clerk

REGULAR BOARD MEETING

MAY 21, 2025

Meeting called to order by Supervisor Brock VanOss at 9:03 A.M. with the Pledge of Allegiance.

Roll Call: Brock VanOss, George Minerick, Rose Poynter and John Leutz were present. Mike Carey was absent.

Also present were Russ Bauwens, Jeff Tushoski, Mike Finney, Pat Minerick, Tammy Hendrickson, and John Gilner.

Public Comment: None

Board Comment: None

Agenda: Minerick motioned to accept the agenda as presented. This was seconded by VanOss and all members voted "aye".

April Meeting minutes were presented with Minerick motioned to accept with Leutz seconding and all members voted "aye".

Budget: Leutz made a motion to amend the budget by a resolution to increase the expected Revenue Sharing to be increased to \$25,000.00. From \$2,500.00. Also the Road Interest be \$3,000.00 from \$700.00. Minerick seconded the motion and all members present voted "aye" on a voice vote.

Assessor Report: Henderickson gave her report and reported on the Michigan Audit. The Board discussed but no action was needed.

Clerk's Report: Leutz presented the Payables and Payroll. These were discussed and Leutz made the motion to accept with Minerick seconding and all members voted "aye". Leutz then went over the correspondence. Leutz then informed the Board that the election equipment had been taken to the County Clerk for the upcoming maintenance.

Treasurer's Report: Poynter gave her report which was discussed with no action needed.

Supervisor's Report: VanOss gave the road report and talked about projects coming up. He then asked John Gilner to report on the Blight problems and the two cases we have in progress. This was discussed by the Board with instructions to the Planning Committee to update the Blight Ordinance. John Gilner will resign from the Ordinance Officer's position due to State of Michigan rules that will not let him serve as long as he is on the Planning Committee. VanOss was to contact the Sagola's Ordinance Officer to see if they were interested in the position. VanOss also informed the Board that the information sign would not be put in until July at the earliest. VanOss said he would not be able to be at the September meeting. This was discussed and VanOss motioned to move the meeting to September 10, 2025. This was seconded by Minerick and all members present voted "aye".

Zoning Report: Pam Minerick gave her report.

Web Report: Bauwens gave the report.

Planning/Zoning Report: Bauwens gave his report.

Library Report: None

I.C.E.C.A. Report: None

Recreation Report: VanOss reported of a visit to Dawson Lake from the grant people.

Hall Report: None

Dawson Lake Report: None

Old or New Business: The loaning of tables and chairs from the Hall to members of the Township was discussed. The Board decided that this would be done at no charge to the community with a Board Member to check the items in and out. VanOss discussed the possibility of getting a trash bin for the community to collect items that could not be collected by our sanitation people. VanOss will check on everything and report back to the Board.

Public Comment: None

Board Comment: None

With no other business to discuss, Vanoss motioned to adjourn which was seconded by Minerick and all members present voted "aye".

The meeting adjourned at 10:17 A.M..

John Leutz, Clerk

MANSFIELD TOWNSHIP BOARD MEETING

JUNE 18, 2025

Meeting called to order by Supervisor Brock VanOss at 9 A.M. with the Pledge of Allegiance. Mike Carey gave the invocation.

Roll Call: Brock VanOss, Mike Carey, George Minerick, Rose Poynter and John Leutz were present.

Also in attendance were: Russ Bauwens, Pam Minerick, Amy Jackson, Mike Finney and Zach Hautala'

Public Comment: Bauwens talked about the Hall rental.

Board Comment: None

Agenda: Carey moved to accept the agenda with VanOss seconding and all members voting "aye".

Minerick motioned to approve the May minutes and VanOss seconded with all members voting "aye".

Assessor's Report: None

Clerk's Report: Leutz presented the months Payables and Payroll. This was discussed and Minerick motioned to accept as presented with Carey seconding and all members voting "aye". Leutz then read the correspondence with no action needed. Leutz then motioned for a budget resolution raising the Dawson Lake Capital Improvement from \$00.00 to \$40,000.00. This was discussed and Carey supported the resolution. On a roll call vote, all members voted "aye". The millage was discussed. Minerick talked about his discussion with M.T.A. about the millage. No action was taken at this time.

Treasurer's Report: Poynter gave her report which was discussed. She also mentioned her new deputy Linda Smith.

Supervisor's Report: VanOss talked on the roads.

Zoning Report: Pam Minerick went over the month and what she was doing. She introduced the new Zoning Permit Application form for Mansfield Township.

Web Report: Bauwens gave the update on the web site.

Planning/Zoning Report: Bauwens talked on what was in the future.

Library Report: None. Leutz asked Amy Jackson to talk on her request to become our Library Rep.. VanOss motioned to make her the Rep. with Leutz seconding and all members voted "aye"..

I.C.E.C.A. Report: Zach Hautala talked on the organization.

Recreation Report: None

Hall Report: VanOss asked the Board to approve a bid from Holswort for the brick work for the new sign for \$7,450.00. Carey Seconded and all members voted "aye".

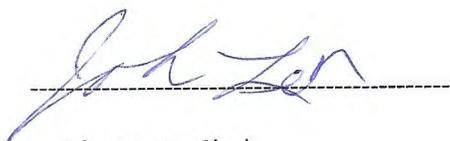
Dawson Lake Report: VanOss talked about a problem during the weekend at the park.

Old/New Business: Carey brought up that some people were asking about recycling. This was discussed and VanOss to check on it and report back at the next meeting.

Public Comment: Bauwens brought up the importance of getting the work done on the millage. Pam Minerick talked about the sign location.

Board Comment: Carey brought up some questions on the budget. This was discussed and he will work with Poynter on solving it, Minerick talked about this month's MTA magazine.

With no other business to discuss, VanOss motioned to adjourn which was seconded by Minerick with all members voting "aye". Meeting adjourned at 10:05 A.M..

A handwritten signature in blue ink, appearing to read "John Leutz", is written over a horizontal dashed line.

John Leutz, Clerk

MANSFIELD TOWNSHIP REGULAR BOARD MEETING

JULY 16, 2025

Meeting called to order at 9 A.M. by Supervisor VanOss with the pledge of allegiance. Mike Carey gave the invocation.

Roll Call: George Minerick, Mike Carey, Brock VanOss, Rose Poynter and John Leutz were present. Also in attendance were Linda Smith, Jeff Tushoski, Russ Bauwens, Tammy Henderickson and Pam Minerick.

Minerick motioned to accept the Agenda as presented with Carey seconding. All members voted "aye".

Minerick motioned to accept the June minutes as presented with support from Carey. All members voted "aye".

The Budget was then discussed. Leutz motioned to change the Road Property Tax from \$65,000.00 to \$00.00 to reflect the fact that the Road Millage has ended. This was discussed and Minerick seconded and all members voted "aye". This will be looked at again after November 2025, and the millage vote.

Assessor Report: Henderickson gave her report. The issues were discussed with no action needed. She also reported that the B.O.R. meeting will be held this month.

Clerk's Report: Leutz presented the payables and payroll. After a discussion, Leutz motioned to accept the report with Minerick seconding. All members voted "aye". The correspondence were read with no action needed. Leutz then presented the millage wording. This was discussed and Carey motioned to approve the resolution on the millage wording which was seconded by VanOss. On a roll call vote, all members voted "aye".

Treasurer's Report: Poynter gave her report. This was discussed and she would provide more information to Carey on questions he had.

Supervisor's Report: VanOss talked about the dumpster for the Township members. This was discussed and VanOss motioned to get the dumpster for July 26th and 27th for \$1500.00. Carey seconded and all members voted "aye". VanOss then talked about the conversion from Quickbooks to BSA. This was discussed and tabled for VanOss to get more information and cost. The electronic sign was discussed with construction beginning. The cost would be slightly higher but after discussion this was tabled for the invoice. The new Ordinance Officer was discussed with no action needed at this time.

Zoning Report: Pam Minerick gave her report and answered the Board's questions. No action needed.

Web Report: Bauwens gave the updates on the web site.

Planning/Zoning Report: Bauwens gave the updates with a meeting to be held in August.

Library Report: None

I.C.E.C.A. Report: None

Recreation Report: No report on Grant as of yet.

Hall Report: None

Dawson Lake Report: VanOss reported on the campground inspection and what needed to be done. Leutz talked about the need for a dumpster for the caretaker. This was discussed and on a motion from Leutz and seconded by VanOss to put one there. All members voted "aye". VanOss to get one.

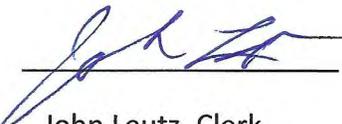
Old/New Business: Poynter wanted to know about the Township picnic this year. The Board decided it would be held September 7th from 2-5 P.M. and it will be pot luck held at Dawson Lake.

The meeting was then opened for questions or comments on the Road Millage request.

Public Comment: None

Board Comment: None

With no other business to discuss, VanOss motioned to adjourn. Minerick seconded and all members voted "aye". Meeting adjourned at 10:22 A.M..



John Leutz, Clerk

July 23, 2025 MANSFIELD TOWNSHIP BOARD MEETING and

PUBLIC HEARING MINUTES

MINUTES

1. Call meeting to order on July 23, 2025 at 6:00 PM

2. Roll Call: Present were: George Minerick, Brock VanOrs, Mike Carey, Rose Poynter John Leutz

Absent: NONE

4. Approval of Agenda: Motion: Carey 2nd George Minerick. Approved: () Yes () No

5. Public Comment. NONE

6. Action items:

Approval of minutes of regular board meeting held July 16, 2025

Motion to approve minutes made by Minerick; motion 2nd by: Leutz

Approved: () Yes () No

7. PUBLIC HEARING- Proposed Road Millage ballot proposal

Motion to enter into public hearing: Minerick 2nd Carey. Approved: () Yes () No

8. Board Comments: Board went over the proposed Millage

Citizen comments: Township members complained about the wording of the millage. Some Township member said two different options should have been offered. Some asked if Grants were available

9. Motion to exit from public hearing: Carey 2nd Van Oss. Approved: Yes () No

10. Motion to approve Public Hearing meeting minutes and adjourn the meeting made by Van Oss,
and 2nd by Minerick.

Approved: YES () NO

State of Michigan)

County of Iron)

I, John Leutz, clerk of the Township of Mansfield, Iron County, Michigan, certify that the above is a true and correct copy of the minutes which were adopted by the Township Board at a meeting held on July ____, 2025.

Signed: 
John Leutz, Clerk

Dated: July 23, 2025

SPECIAL MEETING OF THE MANSFIELD TOWNSHIP BOARD

JULY 31, 2025

Meeting called to order at 6 P.M. by Supervisor, Brock VanOss with the pledge of allegiance. Mike Carey gave the invocation.

Roll Call: Brock VanOss, Mike Carey, Rose Poynter and John Leutz were present. George Minerick was absent. Also present were Russ Bauwens and Judy Paul.

VanOss went over the problems with the wording on the Millage ballot request. This was discussed with the Board and the options that the Board had.

Public Comment: Judy Paul then questioned the numbers that were being used in the wording.

Board Comment: The Board answered all questions asked.

VanOss motioned to take out the word renewal in the wording. Leutz seconded and on a Roll Call vote, VanOss, Carey, Poynter and Leutz all voted "aye". Minerick was absent. Motion carried. The new wording will be :

Shall a millage to fund the cost of road maintenance and road improvements within Mansfield Township be approved at the amount of 2.488 mills (\$2.488 per \$1,000 of taxable value on all taxable property in the Mansfield Township, for 5 years, (2026 through 2031, inclusive) raising an estimated \$90,546.00 in the first year of the Millage is levied?

Leutz read the minutes of the meeting to which VanOss motioned to accept as presented with Carey seconded. All members present voted "aye".

With no other business to discuss, VanOss motioned to adjourn with Carey seconding and all members voted "aye".

Meeting adjourned at 6:20 P.M..



John Leutz, Township Clerk

REGULAR BOARD MEETING

AUGUST 20, 2025

Meeting called to order by Supervisor VanOss at 9 A.M. with the Pledge of Allegiance. Mike Carey gave the invocation.

Roll Call: George Minerick, Mike Carey, Rose Poynter, Brock VanOss and John Leutz all present

Also in attendance: see attachment.

Public Comment: Several people in attendance talked about the upcoming zoning of 300 foot lake frontage question.

Board Comment: Talked about the Planning Committee meeting for that night.

Agenda: Minerick motioned to accept the agenda as presented with Carey seconding and all members voted "aye".

Assessor Report: Henderickson gave her report on the progress of the tax inspections. The Board then questioned her on the progress. VanOss then motioned to give her a 10% raise effective August 1, 2025. Minerick seconded the motion and VanOss, Poynter, Minerick and Leutz voted "aye". Carey voted "nay" Motion passed.

Clerk's Report: Leutz presented the Payables and Payroll and discussed it with the Board. Minerick motioned to accept as presented and VanOss seconded with all members voting "aye". Leutz then read the correspondence with no action needed. Leutz then discussed the upcoming Millage and it was decided to send out flyers to all voters notifying them of the election.

Treasurer's Report: Poynter gave her report and discussed it with the Board.

Supervisor Report: VanOss reported on the meeting with BS& A and a new bookkeeping system. The Board then discussed the pros and cons and cost. Poynter then mentioned a possible grant. VanOss to check. Carey motioned to move ahead on the purchase with VanOss seconding and all members voted "aye". VanOss to follow up. VanOss then reported on a new blight complaint which he will turn over to the Ordinance Officer to follow up the complaint. VanOss then reported that the Iron County did patch work on the Dawson Lake Road.

Zoning Report: Pam Minerick went over her report. No action needed.

Web Report: Russ Bauwens reported on the progress of the website. No action needed.

Planning/Zoning Report: Russ Bauwens talked about allowing the committee to meet more than the four allowed. This was discussed and if more meetings are needed they can contact the Supervisor to

allow it. He then talked about Ordinance 23 and 24 but it was decided to table until after it goes through the normal procedure. He then talked about the 300 foot lake front ordinance but no action taken.

BOR Report: The need for a alternate for the committee was talked about and the position will be put on our web site.

Library Report: None but Leutz told the Board he had the minutes of their last meeting.

I.C.E.C.A. Report: Zach talked about the things that they have done last month and the plans for the future.

Recreation Report: VanOss reported nothing on the grant for Dawson Lake yet.

Hall Report: VanOss talked on the sign for the Hall. This was discussed and Carey motioned to purchase the \$3,525.00 sign with the WIFI software for another \$1100.00 from CJ Graphics. Minerick seconded and all members voted "aye". Leutz brought up the need to destroy some more records and Carey and Minerick will schedule a time. VanOss talked about the Township clean up dumpster and the Township members liked it. The Board will talk more when the total cost comes in.

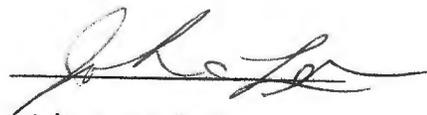
Dawson Lake Report: VanOss talked about the new dumpster at the campgrounds for the caretaker.

Old/New Business: The Township picnic was discussed to be held at Dawson Lake on September 7th.

Public Comment: The fee for the Hall and who gets it at no cost was asked and discussed. The 300 foot lake front was again brought up with no action taken at this time.

Board Comment: None

With no other business to discuss, VanOss motioned to adjourn with Carey seconding and all members voted "aye". Meeting adjourned at 10:52 A.M..



John Leutz, Clerk

MANSFIELD TOWNSHIP REGULAR BOARD MEETING

SEPTEMBER 10, 2025

Meeting called to order by Supervisor Brock VanOss at 9 A.M. with the Pledge of Allegiance. Mike Carey gave the invocation.

Roll Call: Mike Carey, George Minerick, Brock VanOss, Rose Poynter and John Leutz were present

Also in attendance were: Russ Bauwens, Pam Minerick, Mike Finney and Zach Hautala.

Public Comment: None

Board Comment: None

Agenda: Minerick motioned to approve the agenda as presented with VanOss seconding and all members voting "aye".

August Minutes: Minerick motioned to approve with VanOss seconding and all members voting "aye".

Assessor's Report: VanOss read the assessor's report with no action needed.

Clerk's Report: Leutz presented the Payables and Payroll. After discussion, Minerick motioned to approve as presented with VanOss seconding and all members voting "aye". Leutz read the correspondence with no action needed. Leutz then talked about the need for a auditor and after discussion it was decided to find a new bookkeeper and hire our present bookkeeper as the auditor. Leutz, Poynter and VanOss will work on this and report back to the Board. Leutz then talked about the upcoming millage vote in November and went over the time line for it. No action needed at this time.

Treasurer's Report: Poynter gave her report and discussed and problems she was having. After discussion the Board decided to have her work with the bookkeeper on the problems.

Supervisor's Report: VanOss reported with no action needed. Also the meeting with BS& A scheduled for after the meeting and the informational meeting for 6 P.M. that night.

Zoning Report: Pam Minerick reported on the monthly zoning. This was discussed with no action needed.

Web Report: None

Planning/Zoning Report: Bauwens reported on the progress of the new zoning changes. A public meeting will be held on September 24th at 6 P.M.

Library Report: None

I.C.E.C.A. Report: Hautala reported on the monthly progress of the organization.

Recreation Report: VanOss reported on the progress of the grant for Dawson Lake. After discussion it was decided to send it back to the committee for more work.

Hall Report: VanOss reported on the progress for the sign at the Hall. Leutz then talked of the need for document destruction. VanOss to work on it. VanOss reported on the success of the dumpster for the Township clean up. The Board to look into doing it again next year.

Dawson Lake Report: VanOss talked about the dumpster at the park and when to close the park. No action needed at this time.

Old/New Business: None

Public Comment: None

Board Comment: VanOss talked about the Township Picnic held the previous Sunday..

With no other business to discuss, VanOss motioned to adjourn the meeting which was seconded by Leutz with all members voting "aye". Meeting adjourned at 9:49 A.M..

John Leutz, Clerk

REGULAR BOARD MEETING

OCTOBER 15, 2025

Meeting called to order by Supervisor Brock VanOss at 9 A.M. with the Pledge of Allegiance. Mike Carey gave the invocation.

Roll Call: George Minerick, Mike Carey, Brock VanOss, Rose Poynter and John Leutz were present.

Also in attendance were Russ Bauwens, George and Penny McCumber, Jeff Tushoski, Pam Minerick, Tammy Henderickson and Zach Hautala.

Public Comment: None

Board Comment: No

Minerick motioned to accept the Agenda as presented with VanOss seconding and all members voting "aye".

Minerick motioned to accept the September minutes as presented with VanOss seconded and all members voting "aye".

Assessor's Report: Henderickson gave her report on the monthly progress and answered questions from the Board. No further action was needed.

Clerk's Report: Leutz presented the Payables and Payroll and went over the items. Minerick motioned to accept them as reported with Leutz seconding and all members voted "aye". Leutz went over the correspondences with no action needed. Leutz then talked of the November election and notified the Board that the Millage election had been cancelled due to ballot wording. This was discussed by the Board and Leutz motioned to hold the next election in November of 2026 and we contact a new lawyer to write the language for the ballot. This was seconded by Minerick with all members voting "aye". Mike Carey then asked that we contact our present lawyer to inform him of the problem. VanOss will do so. Leutz and Poynter then talked about the new problems with Quickbooks. No action needed at this time. Leutz then talked about the need for next year budget meetings and would like to start early. This was discussed and a schedule will be made at the next meeting.

Treasurer's Report: Poynter talked about the problems and the fact that the bookkeeper would be in later this month and she would report back.

Supervisor's Report: VanOss reported nothing new on roads.

Zoning Report: Pam Minerick reported on the progress of the month and the problems with building permits and applications. She discussed zoning changes that would be on the next meeting agenda.

Leutz then talked about the map that was included in the paperwork and the fact that it was not in compliance with our zoning laws and it should have been pointed out at the public meeting.

Web Report: Bauwens reported on the web site.

Planning/Zoning Report: Bauwens reported on the upload of the ordinances on the web. Also the need for an alternate for the BOR was discussed. Jeff Tushoski said he would be glad to fill in the seat and VanOss appointed him as the alternate.

Library Report: None

I.C.E.C.A. Report: Zach Hautala reported on the progress for the month.

Recreation Report: VanOss reported on the progress of the Dawson Lake Grant.

Hall Report: VanOss reported on the progress of the sign and that he just got the parts to put the sign up and should be up soon. Leutz then asked what could be put up on the sign and the Board decided to keep it to Township matters only. The need to do some document destruction was talked about with VanOss reporting that we would not be able to use the faculties until later in the year. He would then contact the people to take the needed documents to be destroyed.

Dawson Lake Report: VanOss reported that we would be losing our caretaker for the park at the end of the season and we would need to find a new one before the opening of the Park. George McCumber said he might be interested. VanOss to follow up.

Public Comment: Pam Minerick talked about the problems with assessors jobs. Jeff Tushoski talked about the possibility of getting a tape set up in the Hall. Mike Carey talked about a faster internet for the Hall. These items were briefly discussed but no action taken.

Board Comment: None

With no further business to discuss, VanOss motioned to adjourn the meeting with Minerick seconded and all members voting "aye". Meeting adjourned at 10:26 A.M..



John Leutz, Clerk

MANSFIELD TOWNSHIP REGULAR BOARD MEETING

NOVEMBER 19, 2025

Meeting called to order at 9:02 A.M. by Supervisor Brock VanOss with the pledge of allegiance. Mike Carey gave the invocation.

Roll all: Brock VanOss, George Minerick, Mike Carey, Rose Poynter and John Leutz were all present.

Also in attendance: see attachment

Public Comment: Penny McCumber asked about the election and when the items the Assessor found will go on the taxes. The election question was answered by Leutz and the other question would be answered when the Assessor gave her report. Jim Kaltinger, Jeff Tushoski, Lorie Fende, Clifford Smith and Laurie Netzow all spoke in favor of the L1 300 foot lake frontage. Russ Bauwens spoke about the Planning Commission.

Board Comments: The Board asked questions and clarifications from Pam Minerick the Zoning Administrator and Russ Bauwens of the Planning Committee as well as the members on the Board.

VanOss motioned to approve the Agenda with Minerick seconded and all members voted "aye".

VanOss motioned to approve the October minutes with Minerick seconded and all members voted "aye".

Assessor's Report: Tammy Hendrickson reported on her progress and answered questions. She thought the new assessments would be on the 2026 taxes. Leutz then gave her a copy of the MTA book that tells what the Township needed to be in compliance and asked her to go over it and report at the next meeting. The next BOR meeting is scheduled for December 9, 2025.

Clerk's Report: Leutz went over the Payables and Payroll. Minerick motioned to approve as presented with Carey seconding and all members voted "aye". Leutz then went over correspondence with no action needed. Leutz then talked of the millage and budgets and the need to set up meetings for both. This was discussed by the Board and December 17, 2025 after the Regular Meeting was decided. Leutz then presented a Budget Resolution to adjust the Budget. This was discussed and Leutz motioned to accept the Resolution with Minerick seconding and all members voted "aye". Leutz and Poynter then talked about the zoom call with BSA with it to be ready to go June 8, 2026.

Treasurer' Report: Poynter gave her report and went over it and questions from the Board. She also talked about the new Book Keepers and the signed contact with J and H Accountants. She also explained and resolved the \$64,046.00 issue with the Road Fund.

Supervisor's Report: VanOss had nothing new to report.

Zoning Report: Pam Minerick gave her report and answered questions about permits.

Web Report: Bauwens reported on the progress on the web site.

Planning/Zoning Report: Bauwens asked for the Board approval on the changes on four ordinances, the light, noise, junk and preface. Carey motioned to accept the changes as proposed with VanOss seconding. VanOss, Carey, Minerick and Poynter voted "aye". Leutz voted "nay". Bauwens said the last meeting of the planning committee would be December 6, 2025.

Library Report: None

I.C.E.C.A. Report: None

Recreation Report: VanOss went over the Sparks Grant.

Hall Report: VanOss reported that the sign was ready except for running the power to the sign and he hoped to have it done within two weeks. He also reported that the furnace to burn out outdated documents was down at this time.

Dawson Lake Report: VanOss said the Park will close at the end of deer season.

Vote on L1 and RR Zoning Ordinance changes: Carey motioned to approve the changes as presented by the Planning Commission. There was no second and motioned failed. VanOss then said he would like to change the ordinance to read as follows:

Pages 8 and 9, section 101: Definition; lot width delete everything under #2 including 2a. Change to read: Waterfront Lots for the L1 & RR Zoning Districts to specify a minimum of 300 feet of lot width at the 100-foot setback from of all lakes.

This was discussed by the board and VanOss made the motion to accept the change with Leutz seconding. VanOss, Carey, Minerick and Leutz voted "aye", Poynter voted "nay".

Zoning language changes: VanOss motioned to accept the changes as presented with Carey seconding and all members voting "aye".

Old/New Business: none

Public Comment: Laurie Netzow spoke on the need of groups like Lake and Stream Partnership. Minerick to check with MTA on if we can donate.

Board Comments: Minerick asked the Planning Commission to look into the 300 foot land width at the 100 foot mark back from any and all lakes in the Township be recommended by the Planning Committee as being made applicable identical to that of Lake Ellen.

With no other business to discuss, VanOss motioned to adjourn with Carey seconding and all members vote "aye" Meeting adjourned at 10:48 A.M..



John Leutz, Clerk

REGULAR BOARD MEETING

DECEMBER 17, 2025

Meeting called to order by Supervisor Brock VanOss at 9 A.M. with the Pledge of Allegiance with Mike Carey giving the invocation.

Roll Call: Brock VanOss, Mike Carey, George Minerick, Rose Poynter and John Leutz were present.

Also in attendance were: Tammy Hendrickson, Russ Bauwens, George and Penny McCumber, Jeff Tushoski and Zach Hautala.

Public Comment: Penny McCumber talked about the sign.

Board Comment: None

Agenda: Minerick motioned to approve the Agenda which was seconded by Carey with all members voting "aye".

Minutes: Minerick motioned to approve the November minutes as presented which was seconded by VanOss with all members voting "aye".

Assessor's Report: Hendrickson reported on her progress. This was discussed and Leutz asked about the status of the office as reported in the MTA book and she reported we are in compliance.

Clerk's Report: Leutz went over Payables and Payroll. Minerick motioned to accept as presented with VanOss seconding and all members voted "aye". Leutz then read the correspondence with no action needed. Leutz then went over the meetings with BSA. This was discussed by the Board with no action needed.

Treasurer's Report: Poynter went over the monthly report. This was discussed with no action needed.

Supervisor's Report: VanOss went over the new snow removal contract at the same rate as last year. He then spoke about the Township Christmas party. He will be meeting with the County Road Commission with the next couple of weeks to get an idea on the cost for road construction and go over the Township needs. He then spoke on the DNR grant for Dawson Lake that the Township received and we would be starting the work after the first of the year.

Zoning Report: The Board went over the report Pam Minerick sent with no action needed.

Web Report: Bauwens reported that the web site had all the new updates.

Planning/Zoning Report: Bauwens reported that they had their last meeting for the year.

Library Report: None

I.C.E.C.A. Report: Hautala reported their progress for the month and upcoming items for next year.

Recreation Report: None

Hall Report: VanOss reported the sign is done but he would have to wait until spring to finish the landscaping. The document destruction was discussed and due to the unavailability of the burning the Board decided to contact Trico to do it. Leutz will contact and update the Board.

Dawson Lake Report: The park is now closed for the season. The question of new care taker was discussed with George and Penny McCumber with no action taken at this time.

Old/New Business: None

Public Comment: Penny McCumber again mentioned how good the sign looked and with all a Merry Christmas.

Board Comment: VanOss thanked Henderickson for the job she was doing and the members of the Board asked if there was anything they could do to help her or if she needed anything to just ask.

With no other business to discuss, Leutz motioned to adjourn with Minerick seconding and all members voted "aye". Meeting adjourned at 9:52 A.M..

John Leutz, Clerk

BUDGET MEETING

DECEMBER 17, 2025

Meeting called to order by Supervisor Brock VanOss at 10:00 A.M. with the Pledge of Allegiance. Mike Carey gave the invocation

Roll Call: Brock VanOss, George Minerick, Mike Carey, Rose Poynter and John Leutz were present.

Also Present were George and Penny McCumber.

Agenda: Minerick motioned to approve the agenda as presented. Carey seconded and all members voted "aye".

Public Comment: None

Board Comment: None

Millage: The millage was discussed but a decision was made to table until we get more information from the Road Commission and it will be taken up at the next meeting.

Employee pay: This was discussed and decided for a 2.8% increase for the Supervisor, Clerk, Trustees, Custodian, Caretakers, Election Inspectors and Zoning Administrator. The Treasurer would receive now \$1100.00 per month salary and the tax collecting fee ended. Web Administrator position was deleted. The Ramp shoveling was increased to the same as Caretaker position. General Labor position was deleted. The Ordinance Office was set at \$25.00. The Planning Commission was rounded up to \$78.00 for Chairperson and Secretary, \$56.00 for regular members and \$59.00 for training. BOR would get a 2.8% increase with Board of Appeals being rounded up to \$78.00 for Chairperson and secretary, \$57.00 for members and \$63.00 for training. The assessor would receive \$1000.00 per month.

The line by line budget was discussed but tabled for more information from Poynter for the next meeting.

Next Budget Meeting to be held January 21, 2026, after the Regular Board Meeting.

With no other business to discuss, Leutz motioned to adjourn with Minerick seconding and all members voted "aye". Meeting adjourned at 11:23.

John Leutz, Clerk